Handout 1

REFERENCE ITEMS

PART A: Using the Chicago System of Referencing

Example 1: A book
Format of key elements
Author Surname, Initial/s. Year. Title. Place of publication: Publisher


Example 2: An edited book
Format of key elements
Editor Surname/s, Initial/s, eds. Year. Title. Place of publication: Publisher

Perspectives on Social Media: A Yearbook Routledge New York NY 2015 editors P.A.M. Kommers, P. Isaias, & T. Issa

Example 3: A journal article
Format of key elements
Author Surname, Initial/s. Year. “Title of article.” Journal title Vol.(Issue): pages of article (Note: if there is more than one author, the initials of the second and any subsequent authors are positioned before the surname)

Example 4: A newspaper article in print

*Format of key elements*

Author Surname, Initial/s Year, “Title of article”. *Newspaper title*, Month Day: page number

(Note: when there is no author: “Title of article.” Date. *Newspaper title*, Month Day: page number)

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Example 5: A newspaper article from the Internet

*Format of key elements for online article*


9 January 2015 http://www.smh.com.au/business/revolving-door-at-seven-as-worner-makes-content-king-20150108-12kj8h.html#ixzz3OIcMw4DH D. White Revolving door at Seven as Worner makes content king *The Age*

Example 6: A website

*Format of key elements*

Organisation/corporation name. Year. Web page Title. Website address.


Example 7: A chapter in an edited book

*Format of key elements*

Surname of chapter author, Initials. Year. “Title of Chapter.” In *Title of Book*, edited by Initial/s of Editor, Surname, pages of chapter. Place of publication: Publisher

N. Talsi Non-Users of ICT and Social Media - Marginal Voices in the edited book in Example 2 above chapter pages 74-81
PART B: Using the Harvard System of Referencing

Example 1: A book

Format of key elements
Author Surname, Initial/s Year, Title, Publisher, Place of publication.


Example 2: An edited book

Format of key elements
Editor Surname/s, Initial/s (ed/s) date, Title, Publisher, Place of publication.

Perspectives on Social Media: A Yearbook Routledge New York NY 2015 editors P.A.M. Kommers, P. Isaias, T. Issa

Example 3: A journal article

Format of key elements
Author Surname, Initial/s Year, ‘Title of article’, Journal Title, volume number (Vol), issue number (No.), pages of article (pp).


Example 4: A newspaper article in print

Format of key elements
Author’s Surname, Initial/s Year, ‘Title of article’, Newspaper Title, Day Month, page number.

(Note: when there is no author, ‘Title of article’ Year, Newspaper title, Day Month, page number (p.)

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Example 5: A newspaper article from the Internet

**Format of key elements for online article**

D. White  Revolving door at Seven as Worner makes content king  The Age

Example 6: A website

**Format of key elements**

Online Content Regulation  Australian Communications and Media Authority  http://www.acma.gov.au/theACMA/About/The-ACMA-story/Regulating/internet-online-regulation  2015

Example 7: A chapter in an edited book

**Format of key elements**
Surname of chapter author, Initials Year, ‘Title of Chapter’ in Title of Book, ed/s Initials of editor/s  Surname, Publisher, Place of publication, pages of chapter (pp. page numbers).

N. Talsi  Non-Users of ICT and Social Media - Marginal Voices in the edited book in Example 2 above  chapter pages 74-81
PART C: Using the APA System of Referencing

Example 1: A book

**Format of key elements**
Author Surname, Initial/s. (Year). Title. Place of publication: Publisher.


Example 2: An edited book

**Format of key elements**
Editor Surname/s, Initial/s. (Ed/s.). (Year). Title. Place of publication: Publisher.

Perspectives on Social Media: A Yearbook Routledge New York NY 2015 editors P.A.M. Kommers, P. Isaias, T. Issa

Example 3: A journal article

**Format of key elements**
Author Surname, Initial/s. (Year). Article Title. Journal Title, Volume(Issue), pages of article.


Example 4: A newspaper article in print

**Format of key elements**
Author’s Surname, Initial/s. (Year, Month Day). Article Title. Newspaper Title, page number (p.).

( Note: when there is no author: Title of article. (Year, Specific date). Newspaper title, page number.)

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Example 5: A newspaper article from the Internet

**Format of key elements for online article**

Author, initial/s. (Year, Month Day). Article Title. Newspaper Title. Retrieved from website address


D. White  Revolving door at Seven as Worner makes content king  The Age

Example 6: A website

**Format of key elements**

Organisation/corporation name. (Year). Web page Title. Retrieved from website address

Online Content Regulation  Australian Communications and Media Authority


Example 7: A chapter in an edited book

**Format of key elements**

Surname of chapter author, Initials. (Year). Title of Chapter. In Initials. Surname of book editor/s (Ed/s), Title of Book (pp. pages of chapter). Place of publication: Publisher.

N. Talsi  Non-Users of ICT and Social Media - Marginal Voices  in the edited book in Example 2 above  chapter pages 74-81